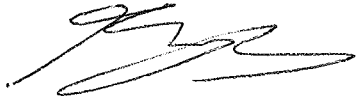


## Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made.

Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR <sup>i</sup> :	Director of City Development
SUBJECT <sup>ii</sup> :	Kippax Housing Office, Hanover Place, Kippax Leeds LS25 7LW
DECISION DETAILS <sup>iii</sup> :	The Chief Officer Economy and Regeneration has approved that Kippax Housing Office be declared surplus to Council requirements and sold by way of public auction with the reserve to be agreed by the Head of Land and Property. In the event of a sale not being concluded then the Chief Officer Economy and Regeneration further approved that the property can be offered for sale by informal tender.
TYPE OF DECISION:	<input type="checkbox"/> Key Decision (Executive) Is the decision eligible for call-in? <sup>iv</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? <sup>v</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Significant Operational Decision (Council or Executive <sup>vi</sup> – not subject to call-in) <input type="checkbox"/> Administrative Decision (Council or Executive <sup>vii</sup> – not subject to publication or call-in)
NOTICE <sup>viii</sup> / CALL-IN (KEY DECISIONS ONLY):	Date the decision was published in the List of Forthcoming Key Decisions:  If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-  If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-
AFFECTED WARDS:	Kippax & Methley

DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member	Date consulted:	Interest disclosed? <sup>x</sup> <input type="checkbox"/> Yes (Date of dispensation: ) <input checked="" type="checkbox"/> No
	Ward Councillor Cllr Harland Cllr Wakefield Cllr J Lewis	Date consulted: April 2017	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input checked="" type="checkbox"/> No
	Others <sup>x</sup> (please specify: )	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	(Name: ) (Title: )	Capital Scheme Number: XXXXX / XXX / XXX Date:	
CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number	Contract Title	
		Supplier	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation  Timescales for implementation <sup>xi</sup>		
CONTACT PERSON:	Diane Mcphee	Telephone number <sup>xii</sup> : 87678	
DECISION MAKER / AUTHORISED SIGNATORY <sup>xiii</sup> :	 (Name: Tom Bridges )	Date: 15/08/17	